



### 1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

The purpose of this management plan is to ensure that every child at Hiltingbury Infant School receives the quantity and quality of education and care that they would normally receive.

### 2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

### 3. Other measures

If recommended, we will limit:

- Educational visits – In the event of a local outbreak, we will postpone any planned school trips. If a trip cannot be postponed, then it will be cancelled and parents refunded any contributions that they have made.
- Open days – If we are unable to welcome prospective parents and carers into our school, we will hold these events virtually.
- Transition or taster days – Any transition plans for Year R and Year 2 will be altered to reflect the local guidance at the time of the planned event. If transition events in Summer 2 are impacted by a local outbreak, then those events will be delivered at the start of the Autumn term for Year R. All transition events will be risk assessed.
- Parents coming into school – At present, parents and carers are still being encouraged to speak to our staff by email, telephone or via Tapestry/Seesaw. Celebration assemblies will continue to be held virtually for the first half term. Parents will be able to attend school for meetings. In the event of a local outbreak, all on-site meetings will be held virtually.
- Live performances – In the event of a local outbreak all school activities, that may have included a parental audience will revert to online or recorded. If an event is recorded, parents/carers will be provided with details of how they can access it.

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups – In the event of a local or school outbreak the school will operate a year group or class bubble system. Staff and children will be limited to movement around the school and COVID prevention measures will continue to be put in place. Hands, Space, Face, Ventilation.
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt) – You will be notified should the school be advised that face coverings are appropriate in communal areas or where large numbers of people gather (e.g. drop off and collection times).

### 4. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

#### 4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

#### 4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our [‘Remote Learning Plan Policy’](#).

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. These will be available for collection at our school office. If you or a representative are unable to collect your food parcel we will work with you to make arrangements for delivery.

#### 4.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

#### 4.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible. Our DSL (Designated Safeguarding Lead) is Phillippa Longman and the deputy DSL’s are Laura Flood, Jane Kianizadeh and Anna Scarr. If our DSL or deputy cannot be on site, they can be contacted remotely by using:

[p.longman@hiltingbury-inf.hants.sch.uk](mailto:p.longman@hiltingbury-inf.hants.sch.uk)

[l.flood@hiltingbury-inf.hants.sch.uk](mailto:l.flood@hiltingbury-inf.hants.sch.uk)

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding with the DSL’s who will always be contactable by phone.

Approved by:		Date: 31/08/21
Last reviewed on:		
Next review due by:		